1. **Academic Support (include comments):** A referral for students who need additional academic support provided by CASE. Examples include tutoring, supplemental instruction, study strategies, time management, academic mentoring, resiliency success, etc.

   - **CASE** receives notification of student need
   - **Assigns the Case** to the appropriate person on the staff
   - Assigned person reaches out to student to prompt their connection

2. **Career Center:** A referral for students who could be assisted by the many services provided by our Baylor University Career Center. Examples include resume review, interview skills, clarification of career focus, connecting with employers, etc.

   - **Career Center (BUCC)**
   - **Student Receives Automatic Email with details about scheduling with BUCC**
   - Student's assigned Career Success Professional is also notified of the referral
   - **BUCC Provides Outreach to those students**

3. **Exploring Majors: Refer to MESA:** A referral for students who are interested in exploring other major opportunities at Baylor.

   - **Exploring Majors: Refer to MESA**
   - **MESA receives notification of student need**
   - **Assign the Case to the appropriate advisor**
   - **Advisor reaches out to student**

4. **Financial – Student Money Management:** A referral that helps Baylor students develop personal money management capabilities, explore their financial values, connect to economic and material supports, and grow in Christian economic ethics for a lifetime of financial well-being.

   - **Financial -- Student Money Management**
   - **Financial Wellness receives the notification of student need**
   - **Financial Wellness reaches out to student.**
5. **Financial Aid**: A referral for students who need any financial information and support resources.

6. **Food, Housing, and Other Basic Needs**: A referral for students who need any basic resource.

7. **International Student Needs Academic Support**: A referral for students who are in need of academic support, specifically as it pertains to being an international student.

8. **Progress Report (for Instructors of Record)**: This referral functions in the same way as submitting a Progress Report.
Referrals

9. **Student Not Returning**: A referral for students who indicate they plan to complete the current term, but plan to leave Baylor after its completion. Some students for whom this referral is applicable plan to return to Baylor in a future term, some plan to transfer, and some have other plans. ***This referral is **NOT** for students who need to withdraw and leave Baylor during a current term. Those students need to complete the **Withdrawal form**.***

10. **Technology/ Internet**: A referral for students who have a concern related to their access to or experience with technology.

11. **Truett: Academic**: A referral specifically for Truett faculty/staff to refer students with academic concerns.

12. **University Writing Center**: A referral for students who would benefit from working with the University Writing Center.